

St. Cecilia Catholic Parish

Marriage Requirements

1. Make an initial appointment with the Marriage Coordinator to open the marriage file and discuss the wedding requirements.
2. Complete the Pre-nuptial form on-line, the marriage coordinator will email once you have made an initial appointment to discuss the process. This must be filled out prior to your 1st meeting with the coordinator to complete **Form V**.
3. Once the contract is signed the Marriage Coordinator will interview with the bride and groom in the office: to complete **Form V** of the pre-nuptial questionnaire and present your case. Come at least 9-6 months before the wedding/Convalidation date to begin the process.
4. Bring Certificates of Baptism, First Communion and Confirmation of each of the couple. **(The Baptism certificate must be a recent one, no more than 6 months after it was issued. A requirement from the Diocese of Dallas).**
5. Couple must register active members of a catholic parish. Member of St. Cecilia must bring their envelope number. Parishioners of another Parish must bring a letter from their parish.
6. Civil Marriage License: Renaissance Tower - 1201 Elm Street, 21st Floor, Suite 2100A, Dallas, TX 75270, 214-653-7099. Deliver the license to the office 1 month before the wedding. In the case of those who are already civilly married, bring the license on the day of the interview. **(Highly recommended to make an appointment on-line prior to the one month before the wedding date.)**
7. Take the Marriage Preparation course or Convalidation course, which must be a program that has the approval of the Diocese of Dallas.
8. Take a Natural Family Planning course (NFP), which must be a program that has the approval of the Diocese of Dallas. The process takes 6-8 weeks.
9. FOCCUS -Pre-marriage inventory session/REFOCCUS- marriage enrichment session Questionnaire completed on-line.
10. Witnesses: one for each of the couple who have known them since early Adolescence and preferably a relative. Call the parish office to make an appointment for your interview.
11. Make a donation to the parish: \$650 for registered parishioners of St. Cecilia or \$900 for those who are not registered members of the parish. It is required to give a deposit to separate the date of the celebration. The remaining amount must be paid two months before the ceremony. **The deposit is non-refundable.**
12. If you are still missing any sacraments (**Communion or Confirmation**), call Evelyn Mora in the Faith Formation office about the OCIA program for adults at 214-972-1706 ext. 109.
13. A choir is required. **(It is not included in the donation).**
14. Bring three bouquets of natural flowers for the altar, which will stay in the temple and a small bouquet to take to the altar of the Virgin of Guadalupe. **(It is not included in the donation).**